

BPAP Agenda/Minutes

March 19, 2021

11am-12:30pm, Zoom

Present: Michael Shanahan, Patricia Stark, Linda Dozer, Lillian McKinney, Liz Auchincloss, Robbie Fischer, Beth Taylor-Schott, Valdas Karalis, Rachel Walsh, Raeanne Napoleon, Luz Reyes-Martin, Cornelia Alsheimer, Jeffrey Gray
Absent: Jasmine Tuazon, Christopher Johnson

- I. Minutes from [February 18, 2021](#)
 - A. [March 5, 2021](#)
- II. Public Comment: None
- III. Updates:
 - A. BPAP Equity Review Task Force Update: Christopher Johnson
 1. [2021 Recommendations](#)
 - a) [3/5/2021 priority list](#)
 - b) Recommendations go directly to Board of Trustees
 - B. *Request to view items 6 through 9 before anything else as they are information only items to BPAP Committee, and then start with Board revision to BP 3052.*
- IV. Policies and Procedures to Review
 - A. [BP 3052 - Employee Student Relationships Board revision](#)
 1. *For reference only, do not use this document, [BOT edits](#)*
 2. *BPAP process, norms on public comment opportunity. Public comments are to be acknowledged and commented by anyone committee, representatives are here to represent each constituent group.*
 3. *“Shall” is to be discussed further. Faculty and Classified will provide their input on this. To be annotated by each group.*
 4. *Will discuss this item at the next meeting.*
 - B. Legal Updates:

Title IX SPECIAL LEGAL UPDATES from 7/31/2020

 1. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
 - a) Continue next meeting on page 15, marked “Left off here 3/5/2021”
 2. [AP 3540 - Sexual and Other Assaults on Campus](#)
 3. [AP 5530 - Student Rights and Grievances](#)
 4. [BP 3430 - Prohibition of Harassment](#)
 5. [BP 3540 - Sexual and Other Assaults on Campus](#)
 6. [BP 2410 - Board Policies and Administrative Procedures](#)
 - a) One sentence added by NBOT 11/12/2020 and request to be viewed at BPAP as information item
 7. [AP 5055- Enrollment Priorities](#)
 - a) Follow up with Chapter Leads, due back May 28th

- b) 5.29.2020 Jens and Michael Medel assigned to and due back June 29th
- c) Request to be **viewed** at BPAP as information item
- d) *Out as information 3/19/2021*

8. AP 5520- Student Discipline Procedures

- a) Request to be **viewed** at BPAP as information item

9. AP 5500- Standards of Student Conduct

- a) Request to be **viewed** at BPAP as information item

October Legal Updates:

- 10. AP 3420 - Equal Employment Opportunity
 - a) Michael
 - b) Request to be **viewed** at BPAP as information item
- 11. AP 3434 - Responding to Harassment Based on Sex under Title IX
 - a) Michael, Linda
 - b) Request to be **viewed** at BPAP as information item
- 12. AP 3435 - Discrimination and Harassment Complaints and Investigations
 - a) Michael, Linda
 - b) Request to be **viewed** at BPAP as information item
- 13. AP 5035 - Withholding of Student Records
 - a) Jens, Michael Medel
- 14. AP 5040 - Student Records, Director Information, and Privacy
 - a) Jens, Michael Medel
- 15. AP 5500 - Standards of Student Conduct
 - a) Paloma
- 16. AP 5520 - Student Discipline Procedures
 - a) Paloma
- 17. AP 5030 - Fees *Nicole Hubert to be present

C. Chapter 6- Triled for Fall meeting - Put out for Information?

- 1. Michael made a motion to move the currently approved Chapter 6 BPs forward.
 - a) Seconded by Angie
 - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
- 2. AP 6530 - District Vehicles
 - a) Back from 1/17/2020, Lyndsay to seek clarification
 - (1) Looking at student transportation
 - (2) Possibly: change title to District and Personal Vehicles, sent for review
 - (3) Sent to Adrienne 5.29.2020 due back June 29th

3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Lyndsay Maas to check this and AP associated with the foundation.
4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Present with BP 6620
5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices
 - a) Transportation Task Force revisions
 - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
1. [BP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)
6. [AP 6850](#) - Hazardous Materials
 - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
 - b) Chemical hygiene plan to be mentioned in the AP
 - c) 4/23/2020 Carlos and Adrienne have added additional edits
7. [AP 6900](#) - Campus Store
 - a) Paul Miller has reviewed 2nd time

D. Brought forward for rediscussion or first time on agenda:

1. [AP 2410](#) - Board Policies and Administrative Procedures (Timeline for groups)
2. [BP 4240](#) - Academic Renewal
 - a) Ana Garcia and Camila Acosta to be present
3. [AP 4240](#) - Academic Renewal
 - a) [Supporting document](#)
 - b) Ana Garcia and Camila Acosta to be present
4. [AP 3720](#) - Computer and Network Use
5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus

9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
 10. AP 3800 - Personal Data Protection
 11. [AP 5050](#) Student Success and Support Program
 - a) Out as feedback May 1, 2020, due back Fall
 12. [BP 5050](#) - Student Equity and Achievement Program
- E. Chapter 7 - Starting Fall AFTER moving Chapter 6 forward and other catch up items, all items brought forward for rediscussion will be after chapter 7 completion
1. [AP 7348](#) - Accommodations
 - a) Dr. Goswami reviewed and coming back to BPAP
 2. [AP 7600](#) - District Security
 - a) Jeanne Cleary Act compliance; Director of Security to address this clarification first
 - b) Sent to Erik, chapter leads for review and input due back May 28th
 - c) Received back from Erik May 24th.
- F. Items Out:
1. [*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
 - a) Out to groups as information
 2. [*New BP 3433 - Prohibition of Sexual Harassment under Title IX](#)
 - a) Out as information and stylistic feedback only as it is the law and substantive feedback is not being requested
 3. [BP 4235 - Credit for Prior Learning](#) *Past legal update, 2nd link is doc from chapter lead Paloma Arnold
 - a) Out to groups as information, December board meeting
 4. [AP 4235 - Credit for Prior Learning](#) *Past legal update, 2nd link is doc from chapter lead Paloma Arnold
 - a) Out to groups as information
 5. [AP 4105 - Distance Education](#)
 - a) [Academic Senate Proposed Changes - AP 4105 - Distance Education](#)
 - b) Clean up needed, out as information
 6. [***BP 3052 - Employee Student Relationships](#)
 - a) Out to February 25th Board Meeting Date
 7. [*New AP 3434 - Responding to Harassment Based on Sex under Title IX](#)
 - a) *Out to groups for information, not substantial legal changes - nonnegotiable*
 8. [AP 3430 - Prohibition of Harassment](#)
 - a) Out to groups as information, with BP 3052- pending

V. Reports

- A. Committee Chair - Michael Shanahan*
- B. ALA - Linda Esparza Dozer, Luz Reyes-Martin, Christopher Johnson
- C. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- D. Academic Senate - Patricia Stark, Robert Fischer, Raeanne Napoleon
- E. ASG - Lillian McKinney
- F. Administrator Appointee - Jasmine Tuazon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)